

Nursery Greeter Responsibilities

Time: 10:45- 11:00 AM and After Church

- Welcome Children and Parents to the Nursery program
- Explain to new parents how our nursery operates and answer any questions they may have (paggers, bathroom cleanliness policy, etc)
- Have new parents fill out a registration card for each child and give them a info brochure.
- Have new and repeat parents sign each child in.
- Assign Pager to child. (1 pager per family) and place # on sign in sheet.
- Find cards and tags to repeat children and place in the front of file box for easy access.
- Give new children a name tag and place on the back of child.
- Wash all children's hands with Hand Sanitizer.
- Introduce children to Nursery Teacher.
- Sign children out and turn off paggers

Volunteer Teacher Responsibilities

Time: 10:45 until church is over

- If you find you cannot teach your selected week, you are responsible with switching with someone else on the list. You will keep you selected lesson to teach, even if you switch. If you cannot find a replacement, contact the Nursery Coordinator immediately! Her contact info is below.
- The nursery worker is responsible for finding a helper for the nursery. If you worker is under the age of 14, and you need to take a child to the restroom, call nursery coordinator for help.
- Review Lesson Plan and pray for children before you arrive to the nursery.
- Before entering the nursery, wash hands with hand sanitizer.
- Review children's cards and sign in to get to know the children a little better
- Follow schedule as best as you can.
- Before snack..
 1. Wash children's hands with hand sanitizer.
 2. Review class rules with children.
 3. Pray with children.Engage them and ask them for prayer requests and even allow them to pray if they wish, but close in prayer with them.
- If a child is soiled or excessively wet, call parents to come and change them.
- Have fun with the children, sing, play, dance, and get on their level. The more engaged they are, the easier time you will have keeping them attentive.
- For teaching time, have children sit in a circle on the floor in front of you on mats.
- If they are very attentive and you feel like they are in a learning mode. Feel free to review some Catechism Questions with the children.
- Follow the nursery discipline issues. If you are in doubt of what to do, please call the nursery coordinator for help and guidance.
- Prepare for pick up by getting children to help clean up.
- Pick up requires the designated pager. No pager, no pick up!
- When a child leaves make sure to get their name tag off their back and file it in the box with their registration card.
- When all children have left, make sure toys are put away and the everything is filed back in the nursery box, so nursery coordinator or someone else designated to do so, can put it away easily.

Our Nursery Coordinator is:

Cari Reyes

410. 253.0177

nursery@oasiscovenant.org



Safety and Rules

In order to keep the nursery healthy and happy, we will be continually reinforcing the Oasis Nursery Rules. You may also use these rules at home to make transitions into the nursery as easy as possible. These rules are as follows:

- *Be Safe*
- *Be Kind*
- *Be Obedient*
- *Be a Good listener*
- *Share what you have*
- *Be respectful*
- *Use your Manners*
- *Be Prayerful*
- *Use Your Words*
- *Seek God Always*



Nursery Drop-off Procedure

- *Drop off will begin at 10:45am. A nursery greeter will help you sign in and give you a designated pager.*
- *Please be sure that your child is clean and dry before you leave him/her in the nursery. In order to help our nursery volunteers take the best possible care of your little one, the **Oasis Nursery, will not be responsible for changing diapers.** If your child has an accident or becomes excessively wet or messy, you will be paged during the service to come and change your child.*

Nursery Pick-Up Procedure

- *Parents or Designated persons must turn in pagers before they will be able to take their child from the nursery. Siblings must be at least 11 years old in order to pick up their sibling from the nursery.*
- *Please remember to take all your belongings when leaving the nursery.*

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If we have a discipline issue with your child these are the ways that our volunteer staff will guide your child:

- *Distraction (for smaller children)*
- *Modeling of acceptable behavior*
- *Firm, but loving verbal correction*
- *Guiding the child to use words to handle disagreements with other children.*
- *Time out in a chair (1 minute per age year of the child)*
- *If compliance cannot be obtained after a time-out, or your child bites, or causes an injury to another child which leaves a mark, parents will be paged to come address the situation.*

Oasis Wellness Code

For the protection of your child and other children, parents are requested not to bring a child who appears ill or has been ill in the past 24 hours.

- *Fever*
- *Vomiting or diarrhea*
- *Common cold with yellow/green discharge*
- *Sore throat\ Strep Throat*
- *Croup or consistent cough*
- *Any unexplained rash, skin infection, boils, ringworm or impetigo*
- *Pinkeye or other eye infection*
- *Head lice*

Oasis Covenant Nursery Schedule

- *10:45 AM- Sign In and Welcome*
- *11:10 AM- Free Play*
- *11:15 AM- Prayer and Snack*
- *11:25AM- Practice Foundation Verse*
- *11:30 AM- Diaper Check and bathroom break (Call Parents if needed)*
- *11:40 AM- Worship Lesson Time*
- *11:55 AM- Coloring Time and prepare for pick up.*
- *Directly After the Service- Pick Up*